

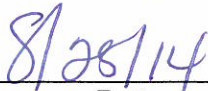
MEMORANDUM OF UNDERSTANDING
Between the
MONTEBELLO UNIFIED SCHOOL DISTRICT
And
MONTEBELLO TEACHERS ASSOCIATION

Bell Gardens Elementary School may modify and/or alter the instruction minutes required per day in the contract between the Montebello Teachers Association and the Montebello Unified School District for the 2014/2015 school year. The modification shall be within the total instructional minutes (Article IV, Section F) of the Montebello Teachers Association – Montebello Unified School District Agreement on a weekly basis according to the attached bell schedule.

Montebello Unified School District



Representative



Date

Montebello Teachers Association



Representative



Date



Montebello Unified School District
and the
Montebello Teachers Association



2014-15 School Year

BANKING MINUTES

REQUEST FOR MEMORANDUM OF UNDERSTANDING

The teachers at Bell Gardens Elementary School met on 4/25/14 and with the concurrence of the principal, have reached consensus on changing the average daily instructional minutes to allow time for the

following: Bell Gardens Elementary will bank minutes to hold minimum days for the purpose of Staff Development. Our schedule for the 2014-2015 school year will be 8:00-2:15 and Wednesday 8:00-1:15.

- * The faculty and administrator have agreed to Bank Minutes for the 2014-2015 school year.
- * Two hours beyond the board day will be used within the board day. A total of (4) hours will be used within the board day and (1) hour will be used outside of the board day per month.
- * Administration will not exceed (5) hours of monthly meetings for School/District business.
- * All teachers will attend grade/data team meetings beginning at 1:30pm on Wednesdays and are required to sign-in. Meetings will conclude by 2:30.
- * Staff/Faculty meetings will begin at 1:45. Staff meetings may last until 3:15, and may be extended until 3:45 for staff development with a two week notice.
- * Unassigned Banked Minutes will be decided and planned by teachers. Time will be used according to contract (F8 pg. 5).

- November 14, 2014 and March 11, 2014 will be used as individual preparation time.

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the schedule on Wednesday (Name the day of week).

Principal's Signature

MTA Faculty Chair's Signature

Date:

4/25/14

Date:

April 25, 2014

Extension:

x 7811

Extension:

x 2404

~~Regular day and minimum day bell schedules must be attached~~

For more information contact the Deputy Superintendent at Extension 7922
or the Executive Director of MTA at 323-722-5005

Email to Deputy Superintendent's Office: Eileen Barton

(If you email, there is no need to fax or send in mail. Please send once to MUSD and once to MTA)

Copy to: MTA Executive Director, Kathy Schlotz MTA Office 323-722-5005 Fax 323-722-5043

Due Date: Friday, April 25, 2014

MOU-BankMin



Bell Gardens Elementary Daily Schedule 2014-2015

TK/ Kindergarten (First 30 Instructional Days of English) 8/25/14- 10/06/14	
7:57 a.m. Warning Bell	
8:00- 10:45 Instruction (165 minutes)	
10:45- 11:10 Lunch (25 min.)	
11:10- 12:00 Instruction (50 minutes)	
12:00 p.m. Dismissal (from classroom)	
	(215 instructional minutes)
Staggered Start- TK/Kindergarten begins on 10/13/14 (M, T, TH, F)	
AM Group	Whole Group
8:00 Start	9:20- 10:45
8:00- 10:45 Instruction (165 min.)	(Whole Group Instruction)
10:45- 11:25 Lunch/Recess (40 min.)	Science/ELD/ Other Content Areas
11:25- 12:25 Instruction (60 min.)	
12:25 Dismissal	
Total Instructional Time (225 minutes)	
PM Group	
9:20 Start	9:20 Start
9:20- 10:45 Instruction (85 min.)	
10:45- 11:25 Lunch (40 min.)	
11:25-1:45 Instruction (140 min.)	
1:45 Dismissal	
Total Instructional Time (225 minutes)	
ON WEDNESDAY ALL KINDER AND TK STUDENTS COME TO SCHOOL FROM 8:00 a.m. to 12:25 p.m.	

Monday, Tuesday, Thursday, and Friday- Grades 1-5				
	1st	2nd	3rd	4th
7:57 Warning Bell	7:57 Warning Bell	7:57 Warning Bell	7:57 Warning Bell	7:57 Warning Bell
8:00-10:00 Instruction (120 min.)	8:00-10:15 Instruction (135 min.)	8:00-10:15 Instruction (135 min.)	8:00-10:30 Instruction (150 min.)	8:00-10:30 Instruction (150 min.)
10:00- 10:15 Recess (15 min.)	10:15- 10:30 Recess (15 min.)	10:15- 10:30 Recess (15 min.)	10:30- 10:45 Recess (15 min.)	10:30- 10:45 Recess (15 min.)
10:15- 11:15 Instruction (60 min.)	10:30- 11:35 Instruction (65 min.)	10:30- 11:55 Instruction (85 min.)	10:45 12:15 Instruction (90 min.)	10:45- 12:30 Instruction (105 min.)
11:15- 11:55 Lunch (40 min.)	11:35- 12:15 Lunch (40 min.)	11:55- 12:35 Lunch (40 min.)	12:15- 12:55 Lunch (40 min.)	12:30- 1:10 Lunch (40 min.)
11:55- 2:15 Instruction (140 min.)	12:15- 2:15 Instruction (120 min.)	12:35- 2:15 Instruction (100 min.)	12:55- 2:15 Instruction (80 min.)	1:10 - 2:15 Instruction (65 min.)
(320 min. of instruction)	(320 min. of instruction)	(320 min. of instruction)	(320 min. of instruction)	(320 min. of instruction)
Wednesday- Early Dismissal @1:15 p.m.- (260 minutes of instruction)				

Recess		Lunch	
Kinder	9:40- 9:55	Kinder	10:45- 11:25
1 st	10:00- 10:15	1 st	11:15- 11:55
2 nd /3 rd	10:15- 10:30	2 nd	11:35- 12:15
4 th /5 th	10:30- 10:45	3 rd	11:55- 12:35
		4 th	12:15- 12:55
		5 th	12:30- 1:10