

MEMORANDUM OF UNDERSTANDING

Between the

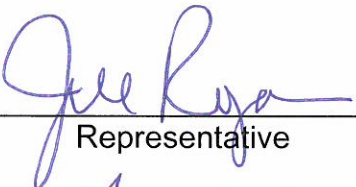
MONTEBELLO UNIFIED SCHOOL DISTRICT

And

MONTEBELLO TEACHERS ASSOCIATION

The Applied Technology Center (ATC) may modify and/or alter the instruction minutes required per day in the contract between the Montebello Teachers Association and the Montebello Unified School District for the 2014/2015 school year. The modification shall be within the total instructional minutes (Article IV, Section F) of the Montebello Teachers Association – Montebello Unified School District Agreement on a weekly basis according to the attached bell schedule.

Montebello Unified School District




Representative

8/25/14

Date

Montebello Teachers Association



Representative

8/27/14

Date



Montebello Unified School District
and the
Montebello Teachers Association



2014-15 School Year

BANKING MINUTES

REQUEST FOR MEMORANDUM OF UNDERSTANDING

The teachers at Applied Technology Center School met on April 2 & 23, 2014, and with the concurrence of the principal, have reached consensus on changing the average daily instructional minutes to allow time for the following:

- A. Staff agrees to assignment of an advisory period as a 6/5th, without financial remuneration.
 - B. Staff has agreed to the maintenance of block scheduling, such that no staff member will have more than the equivalent of 5/6ths over a two-day period, excluding the advisory period.
- Addendums: ATC 2014-15 Bell Schedule; ATC Faculty Collaboration Meeting Schedule; ATC Day Schedule.

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the schedule on Wednesday (Name the day of week).

Check box if this is a change from previous school year.

[Signature]
Principal's Signature

Date: 4/25/14

Extension: 82580

[Signature]
MTA Faculty Chair's Signature

Date: 4/25/2014

Extension: 82533

~~Regular day and minimum day bell schedules must be attached~~

Any changes from previous year require immediate review by Deputy Superintendent and must be approved by Transportation Department with a copy to Pupil and Community Services.

For more information contact the Deputy Superintendent at Extension 7922
or the Executive Director of MTA at 323-722-5005

Email to Deputy Superintendent's Office: Eileen Barton

(If you email, there is no need to fax or send in mail. Please send once to MUSD and once to MTA)

Copy to: MTA Executive Director, Kathy Schlotz MTA Office 323-722-5005 Fax 323-722-0543

Due Date: Friday, April 25, 2014

Applied Technology Center 2014 - 2015 Bell Schedules

A/B block Schedule Monday, Tuesday, Thursday, Friday (385 Min)

Period Block A/B	Start	End
1/2	8:00	9:55
Nutrition	9:55	10:10
3/4	10:15	12:10
Lunch	12:10	12:40
Advisory	12:45	1:15
5/6	1:20	3:10

Wednesday—Early Dismissal (315 min)

Period Block A/B	Start	End
1/2	8:00	9:45
Nutrition	9:45	10:00
3/4	10:05	11:45
Lunch	11:45	12:15
5/6	12:20	2:00

Minimum Day (240 Min)

Period	Start	End
1	8:00	8:40
2	8:45	9:20
3	9:25	10:00
Nutrition	10:00	10:30
4	10:35	11:10
5	11:15	11:50
6	11:55	12:30

Final Exams (240 Min)

Period	Start	End
1, 3, 5	8:00	10:00
Nutrition	10:00	10:30
2, 4, 6	10:35	12:30

Full day all-period schedule

Period	Start	End
1	8:00	9:00
2	9:05	10:05
Nutrition	10:05	10:20
3	10:25	11:25
4	11:30	12:30
Lunch	12:30	1:00
5	1:05	2:05
6	2:10	3:10

Professional Learning Date	Meeting time & Hours (#)	Purpose
August 27, 2014	2:15-3:15 (1)	Brainology Reflection and Sharing Out/Advisory
September 3, 2014	2:15-3:15 (1)	Brainology Reflection and Sharing Out/Advisory
September 10, 2014	2:15-3:15 (1)	Brainology Reflection and Sharing Out/Advisory
September 17, 2014	2:15-3:15 (1)	Brainology Reflection and Sharing Out/Advisory
October 1, 2014	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
October 15, 2014	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
October 22, 2014	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
November 5, 2014	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
December 3, 2014	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
December 10, 2014	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
January 14, 2015	2:15-3:15 (1)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
January 21, 2015	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
February 4, 2015	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
February 18, 2015	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
March 4, 2015	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
March 11, 2015	2:15-3:15 (1)	CAHSEE logistics
March 25, 2015	2:15-3:15 (1)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
April 15, 2015	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)

Professional Learning Date	Meeting time & Hours (#)	Purpose
April 29, 2015	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
May 6, 2015	2:15-3:15 (1)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
May 13, 2015	2:15-3:15 (1)	SBAC logistics
May 27, 2015	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
June 3, 2015	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)
June 10, 2014	2:15-4:15 (2)	Advisory Development/Rubric Development/Project Development/Critical Friends/School Business (not to exceed 25% of allotted time)

Modified Traditional Calendar

Contractual Staff Development Months 2014 - 2015

	<u>NUMBER OF WEEKS</u>
25 August – September 19	4
22 September – October 17	4
20 October – November 14	4
17 November – December 19	4
12 January – January 30	3
2 February – February 27	4
2 March – March 27	4
30 March – May 1	4
4 May – May 29	4
1 June – June 18	3

ATC 2014-2015 Day Schedule

	Mon	Tues	Wed	Thur	Fri	Mon	Tues	Wed	Thur	Fri	Mon	Tues	Wed	Thur	Fri	Mon	Tues	Wed	Thur	Fri	Total	
Aug.	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx	
Sep.	H	A	B PL1	A	B	A	B	A PL1	B	A	B	A	B	A	B	A	B	A	B	A	B	
Oct.	xxx	xxx	B PL2	A	B	A	B	A	B	A	B	A	B PL2	ALL	B	A	B	A	B	A	B	
Nov.	A	B	A PL2	B	A	H	A	B	A	B	A	B	A	B	ALL	H	A	B	A	B	A	
Dec.	A	B	A PL2	B	A	B	A	B PL2	A	B	A	B	A	B	ALL	H	A	B	A	B	A	
Jan.	xxx	xxx																				
Feb.	A	B	A PL2	B	A	H	B	A	B	A	B	A	A PL1	B	A	B	A	A PL2	B	A	B	
Mar.	A	B	A PL2	B	A	B	A	B PL1	A	B	ALL	B	A PL2	B	A	B	A	B	A	B	A	
Apr.	xxx	xxx	B	S	S	S	S	S	S	S	ALL	B	CAHSEE	GAHSEE	A	B	A	A PL1	B	A	B	
May	xxx	xxx	xxx	xxx	A	B	A	B PL1	OH/ALL	MIN	A	B	A PL2	B	A	B	A	A PL1	SBAC	B	A	
Jun.	B	A	B PL2	A	B	A	B	A PL1	B	ALL	EXAM	EXAM	EXAM	MIN	xxx	xxx	xxx	xxx	xxx	xxx	xxx	

MIN	Minimum Days
EXAM	Final Exam Days
TEST	Testing Days
PL	Professional Development

H	Holiday
S	Spring Break
W	Winter Break
B/S/OH	Back to school/open house
REG	REG

PL Professional Learning (early dismissal)