

**MEMORANDUM OF UNDERSTANDING**

**Between the**

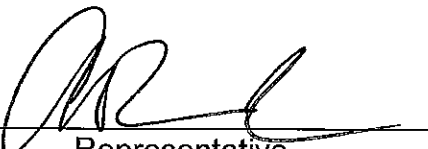
**MONTEBELLO UNIFIED SCHOOL DISTRICT**

**And**

**MONTEBELLO TEACHERS ASSOCIATION**

Schurr High School may modify and/or alter the instruction minutes required per day in the contract between the Montebello Teachers Association and the Montebello Unified School District for the 2011/2012 school year. The modification shall be within the total instructional minutes (Article IV, Section F) of the Montebello Teachers Association – Montebello Unified School District Agreement on a weekly basis according to the attached bell schedule.

**Montebello Unified School District**

  
\_\_\_\_\_  
Representative

AUG 31 2011  
Date

**Montebello Teachers Association**

  
\_\_\_\_\_  
Representative

AUG 31 2011  
Date



Montebello Unified School District  
and the  
Montebello Teachers Association

2011-12 School Year

RECEIVED  
M.T.A. U.S.D.

MAY -5 PM 2:05

ADMINISTRATIVE  
PROFESSIONAL DIVISION



**BANKING MINUTES**  
**REQUEST FOR MEMORANDUM OF UNDERSTANDING**

The teachers at SCHURR HIGH SCHOOL School met on  
APRIL 28, 2011 and with the concurrence of the principal, have  
reached consensus on changing the average daily instructional minutes to allow time for the  
following: MEETINGS

- FOCUS ON LEARNING - WASC MEETINGS
- STAFF / DEPT. MEETINGS
- PLC MEETINGS - BENCHMARK DATA
- INSTRUCTIONAL STRATEGIES

In order to create this time, the staff has agreed to add minutes to four days a week and reduce  
the schedule on WEDNESDAY (Name the day of week).

[Signature]  
Principal's Signature

Date: 4/28/11

Extension: 6612

[Signature]  
MTA Faculty Chair's Signature

Date: 4/28/11

Extension: 6569

*~~Please attach proposed bell schedules including banked day bells schedule.~~*

Original to: Arthur P. Revueltas, District Office, ET-1 (Extension 7922)  
Copy to: MTA Executive Director, Kathy Schlotz at MTA Office (323-722-5005)

Due Date: Friday, April 29, 2011



MONTEBELLO UNIFIED SCHOOL DISTRICT
Instructional Services Division

REGULAR & ALTERNATE BELL SCHEDULES 2011-12

SCHOOL SCHURR Principal Signature [Signature]

A. Staff Development Days (to be set after calendar is scheduled)

Day #1 SEPT 7, 2011 Activity FOL, DATA, RIGOR/RELEVANCE/PLC
Day #2
Day #3

B. Regular Schedule (Attach copy of Bell Schedule)

Start of 1st Period 7:45 Number of Minutes in Each Period 57
End of Last Period 2:45 Number of minutes in Passing Periods 6 MIN
Number of Minutes for Nutrition 10 Number of minutes for Lunch 30

C. Minimum / Reduced time days (Attach copy of Bell Schedule)

Dates 2 DAYS Activity HOMECOMING
Dates 1/31, 2/1, 2/2, 6/18, 6/19, 6/20 2012 Activity FINALS
Dates 6/21/12 Activity POST FINALS
Dates 3 DAYS - MAY Activity OST'S

D. BANKING MINUTES

No Yes (Attach Schedule - Indicate the Day of the Week)

ATTACH COPIES OF ALL BELL SCHEDULES PLANNED FOR USE IN 2011-12

APPROVED [Signature] DATE APPROVED 4/28/11
[Signature] 4/28/11

5 Restored/Furlough Days  
 360min. x 180days=64,800  
 360min. x1 75days=63,000

*AP*

2011-2012

3/15/2011

AUG - 1 2011

|               | Regular Schedule M,T,R,F | Collaboration Schedule W | Final Exam Schedule Day 1 | Final Exam Schedule Day 2 | Final Exam Schedule Day 3 | CST | Fall Home coming | Basket ball Home coming | Post Final Min Day | March CAHSEE ELA | March CAHSEE MATH |
|---------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|-----|------------------|-------------------------|--------------------|------------------|-------------------|
| Collaboration |                          | 55                       |                           |                           |                           |     |                  |                         |                    | 225              | 195               |
| Testing       |                          |                          |                           |                           |                           |     |                  |                         |                    |                  |                   |
| Period 1      | 57                       | 48                       | 135                       |                           |                           |     | 40               | 48                      | 40                 | 48               |                   |
| Period 2      | 59                       | 48                       | 135                       |                           |                           | 280 | 40               | 48                      | 40                 | 48               |                   |
| Period 3      | 57                       | 48                       |                           | 135                       |                           |     | 40               | 48                      | 40                 | 48               | 48                |
| Period 4      | 57                       | 48                       |                           | 135                       |                           |     | 40               | 48                      | 40                 | 48               | 48                |
| Period 5      | 57                       | 48                       |                           |                           | 135                       |     | 40               | 48                      | 40                 | 48               | 48                |
| Period 6      | 57                       | 48                       |                           |                           | 135                       |     | 40               | 48                      | 40                 | 48               | 48                |
| Passing       | 36                       | 34                       | 10                        | 10                        | 10                        | 10  | 32               | 34                      | 32                 | 21               | 21                |

|               |       |       |     |     |     |     |     |     |     |     |     |
|---------------|-------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Total Minutes | 380   | 322   | 280 | 280 | 280 | 290 | 272 | 322 | 272 | 165 | 165 |
| Nutrition     | 10    | 0     | 15  | 15  | 15  | 15  | 15  | 15  | 15  | 15  | 15  |
| Lunch         | 30    | 38    | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |
| # of Days     | 128   | 93    | 2   | 2   | 2   | 3   | 1   | 1   | 1   | 1   | 1   |
| Total minutes | 48640 | 10626 | 560 | 560 | 560 | 870 | 272 | 322 | 272 | 165 | 165 |

Total Instructional Minutes: 63012

+1800  
 64812

175 ✓

Minimum Instructional Minutes (180 days @360 min/day) = 64,800  
 Minimum Instructional Minutes (175 days @360 min/day) = 63,000

SHS

\* 5 days rest time x 360 = 1800

*BR*

SHS 2011-2012  
 Collaboration-Day  
 Schedule of Meeting's Purpose

updated 4-14-11

| <b>2011-2012 Meeting's Purpose</b> |  |    |
|------------------------------------|--|----|
| September 14, 2011                 | Staff / Department Meeting                               | 1  |
| September 21, 2011                 | Focus On Learning (FOL)                                  | 2  |
| September 28, 2011                 | Meet Your Teacher Night - reverse collaboration schedule | 3  |
| October 5, 2011                    | Staff / Department Meeting                               | 4  |
| October 12, 2011                   | FOL  | 5  |
| October 19, 2011                   | Professional Learning Community (PLC)                    | 6  |
| October 26, 2011                   | FOL  | 7  |
| TBA                                | Fall Homecoming - minimum day schedule                   |    |
| November 2, 2011                   | Staff / Department Meeting                               | 8  |
| November 9, 2011                   | PLC - Benchmark 1 Data                                   | 9  |
| November 16, 2011                  | FOL  | 10 |
| November 30, 2011                  | PLC  | 11 |
| December 7, 2011                   | Staff / Department Meeting                               | 12 |
| December 14, 2011                  | FOL  | 13 |
| January 11, 2012                   | Staff / Department Meeting                               | 14 |
| January 18, 2012                   | MOCK WASC/FOL  | 15 |
| January 25, 2012                   | Debrief MOCK FOL   | 16 |
| January 31 - February 2            | 1st Semester Final Exam Schedule                         |    |
| February 8, 2012                   | Staff / Department Meeting                               | 17 |
| February 15, 2012                  | MOCK WASC/FOL  | 18 |
| February 22, 2012                  | Debrief MOCK FOL   | 19 |
| February 29, 2012                  | WASC Report Out - reverse collaboration schedule         | 20 |
| TBA                                | Basketball Homecoming - reverse collaboration schedule   | 21 |
| March 7, 2012                      | Staff Meeting / CAHSEE Meeting                           | 22 |
| March 13 & 14, 2012                | CAHSEE (Grades 10th & 12th) Testing Schedule             |    |
| March 21, 2012                     | PLC  | 23 |
| March 28, 2012                     | FOL  | 24 |
| April 4, 2012                      | Staff / Department Meeting                               | 25 |
| April 18, 2012                     | PLC - Benchmark 3 Data                                   | 26 |
| April 25, 2012                     | PLC  | 27 |
| May 2, 2012                        | Staff / Department Meeting                               | 28 |
| May 9, 2012                        | PLC  | 29 |
| May 16, 2012                       | CST Teacher Meeting                                      | 30 |
| May 17, 22, & 24, 2012             | CST Testing Schedule                                     |    |
| May 23, 2012                       | PLC  | 31 |
| May 30, 2012                       | FOL  | 32 |
| June 6, 2012                       | Staff / Department Meeting                               | 33 |
| June 11-14, 2012                   | Senior Final Exams - regular schedule                    |    |
| June 18-20, 2012                   | 2nd Semester Final Exam Schedule                         |    |
| June 21, 2012                      | Post-finals - minimum day schedule                       |    |

*Reverse  
 collect  
 Friday*