

MEMORANDUM OF UNDERSTANDING

Between the

MONTEBELLO UNIFIED SCHOOL DISTRICT

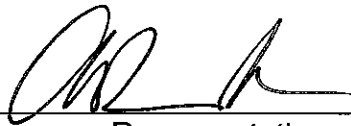
And

MONTEBELLO TEACHERS ASSOCIATION

The Applied Technology Center may modify and/or alter the instruction minutes required per day in the contract between the Montebello Teachers Association and the Montebello Unified School District for the 2011/2012 school year. The modification shall be within the total instructional minutes (Article IV, Section F) of the Montebello Teachers Association – Montebello Unified School District Agreement on a weekly basis according to the attached bell schedule.

Montebello Unified School District

Montebello Teachers Association



Representative



Representative

AUG 31 2011

Date

Aug 31, 2011

Date

FAXED
AUG 2 2011
4 PM



Montebello Unified School District
and the
Montebello Teachers Association

mta

2011-12 School Year

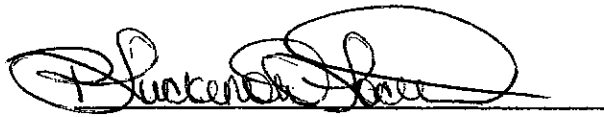
BANKING MINUTES

REQUEST FOR MEMORANDUM OF UNDERSTANDING

The teachers at Applied Technology Center School met on _____ and with the concurrence of the principal, have reached consensus on changing the average daily instructional minutes to allow time for the following: Meetings:

- Pathways Collaboration
- Project-based learning project development
- PLC meetings - benchmark data debrief + planning
- Instructional Strategies

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the schedule on Mondays (Name the day of week).


Principal's Signature

Date: 8/2/11

Extension: TBD ³²³⁻⁸⁵⁷⁻⁷⁹⁰⁰ _{ext. 2384}


MTA Faculty Chair's Signature

Date: 8/2/2011

Extension: T.B.D.

~Please attach proposed bell schedules including banked day bells schedule.~

Original to: Arthur P. Revueltas, District Office, ET-1 (Extension 7922)
Copy to: MTA Executive Director, Kathy Schlotz at MTA Office (323-722-5005)
FAX 323-722-0543
Due Date: Friday, April 29, 2011



MONTEBELLO UNIFIED SCHOOL DISTRICT
Instructional Services Division

REGULAR & ALTERNATE BELL SCHEDULES 2011-12

SCHOOL Applied Technology Center

Principal Signature [Handwritten Signature]

A. Staff Development Days (to be set after calendar is scheduled)

Day #1 9/2/11 Activity School Loop / Project based Learning / PLCs
Day #2
Day #3

B. Regular Schedule (Attach copy of Bell Schedule)

Start of 1st Period 8:10 Number of Minutes in Each Period 108 / 109
End of Last Period 3:15 Number of minutes in Passing Periods 8
Number of Minutes for Nutrition 15 Number of minutes for Lunch 30

C. Minimum / Reduced time days (Attach copy of Bell Schedule)

Dates 9/29, 2/23 Activity Meet your Teacher Night
Dates 4/31, 5/1, 5/2, 5/6, 5/7, 5/28 Activity Finals
Dates 6/29/12 Activity Post Finals
Dates 3 days May Activity CSTs

D. BANKING MINUTES

No Yes (Attach Schedule - Indicate the Day of the Week)

ATTACH COPIES OF ALL BELL SCHEDULES PLANNED FOR USE IN 2011-12

APPROVED DATE APPROVED

5 restored Furlough Days
 360 min x 180 days = 64,800
 360 min x 175 days = 63,000

Revised July 29, 2011

ATC
2011-2012 Instructional Minutes Chart

	Mon	Tues	Wed	Thur	Fri	Mon	Tues	Wed	Thur	Fri	Mon	Tues	Wed	Thur	Fri	Mon	Tues	Wed	Thur	Fri	Mon	Tues	Wed	Thur	Fri	Total		
Aug.	XXX	XXX	XXX	XXX	XXX																						0	
Sep.	320	380	380	380	380	320	380	380	380	380	320	380	380	380	380	320	380	380	380	380	380	320	380	380	380	380	380	6917
Oct.	380	380	380	380	380	320	380	380	380	380	320	380	380	380	380	320	380	380	380	380	380	320	380	380	380	380	7680	
Nov.	380	380	380	380	380	320	380	380	380	380	320	380	380	380	380	320	380	380	380	380	380	320	380	380	380	380	6220	
Dec.	XXX	XXX	XXX	XXX	XXX	320	380	380	380	380	320	380	380	380	380	320	380	380	380	380	380	320	380	380	380	380	4440	
Jan.	XXX	XXX	XXX	XXX	XXX	320	380	380	380	380	320	380	380	380	380	320	380	380	380	380	380	320	380	380	380	380	5777	
Feb.	XXX	XXX	XXX	XXX	XXX	320	380	380	380	380	320	380	380	380	380	320	380	380	380	380	380	320	380	380	380	380	6731	
Mar.	XXX	XXX	XXX	XXX	XXX	320	380	380	380	380	320	380	380	380	380	320	380	380	380	380	380	320	380	380	380	380	8120	
Apr.	XXX	XXX	XXX	XXX	XXX	320	380	380	380	380	320	380	380	380	380	320	380	380	380	380	380	320	380	380	380	380	4000	
May	XXX	XXX	XXX	XXX	XXX	320	380	380	380	380	320	380	380	380	380	320	380	380	380	380	380	320	380	380	380	380	7811	
Jun.	XXX	XXX	XXX	XXX	XXX	320	380	380	380	380	320	380	380	380	380	320	380	380	380	380	380	320	380	380	380	380	7248	
Total	320	1140	1397	2157	2660	2560	3420	3420	3420	3040	2560	3677	3677	3677	3800	3040	3040	3040	2917	3040	3040	2560	2414	2157	1274	1017	64944	

Your site total **64944**

State mandate **64800**

Over / under **144**

Holiday	
Winter Break	
Spring Break	
Recess	

Minimum Days	
Final Exam Days	
Testing Days	
Professional Development	

The above chart represents the 2011-2012 comprehensive school year calendar. Please put daily instructional minutes in each respective box. The auto sum will fill in the totals at the end of each row and bottom of each column. The total for the year needs to be no less than 64,800 minutes (63,000 for 175 school days). When calculating daily minutes you may count passing periods between classes. On a 6 period day, you can count 5 of the passing periods. Lunch and snack do not count towards the totals. Please try to create a minute cushion of at least 120 minutes.

Applied Technology Center 2011 - 2012 Bell Schedules

A/B block Schedule Tuesday-Friday (380 Min)

Period Block A/B	Start	End	Minutes
1/2	8:10	9:59	109
Nutrition	9:59	10:14	15
3/4	10:22	12:10	108
Lunch	12:10	12:40	30
Advisory	12:48	1:18	30
5/6	1:26	3:15	109

Late Start Collaboration Mondays (320 Min)

Period	Start	End	Minutes
1	9:10	9:59	49
2	10:05	10:53	48
Nutrition	10:53	11:08	15
3	11:14	12:02	48
Lunch	12:02	12:32	30
4	12:38	1:27	49
5	1:33	2:21	48
6	2:27	3:15	48

Minimum Day (257 Min)

Period	Start	End	Minutes
1	8:10	8:48	38
2	8:54	9:32	38
3	9:38	10:16	38
4	10:22	11:00	38
Lunch	11:00	11:25	25
5	11:31	12:09	38
6	12:15	12:52	37