



Montebello Unified School District
and
Montebello Teachers Association
2021-2022 School Year



BANKING MINUTES


REQUEST FOR MEMORANDUM OF UNDERSTANDING

The teachers at Montebello Park Elementary School met on May 18, 2021 and with the concurrence of the Principal, have reached consensus on changing the average daily instructional minutes to allow time for the following:

- Staff Meetings (professional learning)
- Data Reflections (PLCs)
- Guided Curriculum Planning


In order to create this time, the staff has agreed to add minutes to four days a week and reduce the schedule on Thursday (Name the day of week)

Check box if this is a change from previous school year.


Principal's Signature

Date 5/18/2021

Extension 3071


MTA Faculty Chair's Signature

Date 5/18/2021

Extension 6406

~~Regular day and minimum day bell schedules MUST be attached~~

**Please send MOU to Virginia Gutierrez
Executive Assistant II, Human Resources**

**Montebello Unified School District
Montebello Park Elementary School
School Schedule**

2021 – 2022 Calendar (Tentative)
Board Day 8:20-3:35 (please be on campus by 8:13)

Headstart Daily Schedule

HEADSTART	SCHOOL DAY	LUNCH	OUTDOOR TIME	SNACK
Early Group	8:00 – 11:30	11:00 – 11:30	8:50 – 9:15 10:15 – 10:45	8:15
Late Group	11:45 – 3:15	12:00 – 12:30	12:50 – 1:15 2:00 – 2:30	3:00
Full Day Group	8:00-2:00			
SDC				
AM M/S	9:30-12:30	N/A	Teacher Assigned (TA)	TA
PM M/M	12:30-3:30	TA	TA	N/A

Kindergarten through 5th Daily Schedule

GRADES TK - 5	REGULAR DAY	MINIMUM DAY
	8:20 – 2:30	8:20 – 1:36

Every Thursday

Recess Schedules: Grades TK through 5th

GRADES	REGULAR DAY	Inclement Weather (rainy) Schedule	ROOM #	AREA
TK/Kinder	9:30-9:45	9:30-9:45	1, 4	K/Cub Playground
Kinder	9:40 – 9:55	9:40 – 9:55	5, 6	K/Cub Playground
1 st	10:00-10:15	10:00-10:15	9,18,20	K/Cub Playground
2 nd	10:00-10:15	10:00-10:15	8, 10, 31	Bear Playground
3 rd	10:00-10:15	10:00-10:15	21,23, 24, 34	Bear Playground
4 th	10:20-10:35	10:20-10:35	22, 27, 29	Bear Playground
5 th	10:20-10:35	10:20-10:35	28, 33	Bear Playground

Lunch Schedules: Grades TK through 5th

GRADES	REGULAR DAY	Inclement Weather (rainy) Schedule	ROOM #	AREA
TK	11:15-11:55	11:15-11:45	1, 4	Cub Playground
K	11:20-12:00	11:20 – 11:50	5, 6	Cub Playground
1 st	11:35-12:15	11:35 – 12:05	9, 18, 20	Cub Playground
2 nd	11:50-12:30	11:50 – 12:20	8,10, 31	Bear Playground
3 rd	12:00-12:40	12:00 – 12:30	21, 23, 24, 34	Bear Playground
4 th	12:10-12:50	12:10 – 12:40	22, 27, 29	Bear Playground
5 th	12:20-1:00	12:20 – 12:50	28, 33	Bear Playground

Minimum Days Are As Follows:

Every Thursday, October 29, November 15-19, December 17, March 14-18, June 6-8 and 10.

Inclement Weather Signal: 4 bells

On inclement weather days after lunch, students will be escorted to classrooms by noon directors. Teachers please abide by schedule accordingly your cooperation helps us in providing smooth transitions for all. Teachers will be released by noon directors for restroom break (5 min) in the morning. Please remember that all teachers need to be released.

- All students need to eat inside the cafeteria.

181 INSTRUCTIONAL DAYS

MONTEBELLO UNIFIED SCHOOL DISTRICT
 INSTRUCTIONAL SERVICES DIVISION
 2020-2021 INSTRUCTIONAL MINUTES CALCULATOR (SCHOOL SCHEDULE)

SCHOOL: Montebello Park Elementary

PRINCIPAL: Gina Andujio

Elementary School (*Military Style Time 8:00am enter as 8:00, 1:00PM enter as 13:00)

Type of Schedule	Grade	Start Time (*Military Style)	Dismissal Time (*Military Style)	Recess Minutes	Lunch Minutes	# of Hours	Instructional Minutes (less recess & lunch)	# of Days	Total Minutes	MUSD Minimum	1987-87 State Required Amount	1982/83 Required	Met Requirement
Regular Schedule	TK	8:20 AM	2:30 PM	15:00	40:00	06:10	315	130	40,950				
Minimum Schedule	TK	8:20 AM	1:37 PM	15:00	40:00	05:17	262	51	13,362				
Other Schedule	TK					00:00	0		0				
Other Schedule	TK					00:00	0		0				
Other Schedule	TK					00:00	0		0				
TOTAL									54,312		36,000	31,500	Yes
Regular Schedule	K	8:20 AM	2:30 PM	15:00	40:00	06:10	315	130	40,950				
Minimum Schedule	K	8:20 AM	1:37 PM	15:00	40:00	05:17	262	51	13,362				
Other Schedule	K					00:00	0		0				
Other Schedule	K					00:00	0		0				
Other Schedule	K					00:00	0		0				
TOTAL									54,312		36,000	31,500	Yes
Regular Schedule	1 thru 5	8:20 AM	2:30 PM	15	40	06:10	315	130	40,950				
Minimum Schedule	1 thru 5	8:20 AM	1:37 PM	15	40	05:17	262	51	13,362				
Other Schedule	1 thru 5					00:00	0		0				
Other Schedule	1 thru 5					00:00	0		0				
Other Schedule	1 thru 5					00:00	0		0				
TOTAL									54,312		50,400	47,250	Yes

Prepared by: Gina Andujio
 Date Prepared: 5/18/2021

Reviewed by: Wally Fernandez