



Montebello Unified School District
and
Montebello Teachers Association



2020–2021 School Year

BANKING MINUTES

REQUEST FOR MEMORANDUM OF UNDERSTANDING

The teachers at **Macy Intermediate School** met on **May 22, 2020** and with the concurrence of the Principal, have reached consensus on changing the average daily instructional minutes to allow time for the following:

- 1.) The Board day has been established as 8:15am - 3:30pm.
- 2.) Reduced schedule on Mondays (1:33pm - 3:00pm) as follows:

Day of Month	Meeting Type
2 Mondays per calendar month	Data Teams
Remaining Mondays	Staff Meetings, Grade Level Meetings, Teacher Best Practices or Professional Learning

3.) Teachers have agreed to modify existing contract language to allow administration to use 5 (five) hours within our outside the Board Day per MTA calendar month with the agreement that administration will utilize the banked time as much as possible for Data Team meetings, staff meetings, professional learning, teacher best practices and other topics related to effectively running our school.

4.) The Faculty Club and administration agreed to suspend block scheduling for the 2020-2021 school year. Will revisit block scheduling and the addition of a shortened period (Knight Period) to the 2021-2022 schedule.

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the schedule on _____ **Mondays** _____ (Name the day of week).

Check box if this is a change from previous school year.

Principal's Signature

Date May 26, 2020

Extension x3061

MTA Faculty Chair's Signature

Date 5-26-20

Extension _____

~~Regular day and minimum day bell schedules MUST be attached~~

**Please send MOU to Virginia Gutierrez
Executive Assistant II, Human Resources**

Due Date: Friday-May 21, 2020