



Montebello Unified School District
and
Montebello Teachers Association



2020–2021 School Year

BANKING MINUTES

REQUEST FOR MEMORANDUM OF UNDERSTANDING

The teachers at **Garfield Elementary** School met on
Wednesday, 5/20/2020 and with the concurrence of the Principal, have
reached consensus on changing the average daily instructional minutes to allow time for the
following: See Attachment

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the
schedule on **Wednesday** (Name the day of week).

Check box if this is a change from previous school year.

David S. Hernandez
Principal's Signature

Date 5/20/2020

Extension x7819

Cuauhtemoc Rosales
MTA Faculty Chair's Signature

Date 5/20/2020

Extension x6011

~~Regular day and minimum day bell schedules MUST be attached~~

**Please send MOU to Virginia Gutierrez
Executive Assistant II, Human Resources**

Due Date: Friday-May 21, 2020

Garfield Elementary School

MOU 2020-2021

The teachers at Garfield Elementary School met on, Tuesday, April 9, 2019 and with the concurrence of the principal, have reached consensus on changing the average daily instructional minutes to allow time for the following:

As Professional Learning Communities/Data-Teams GAE teachers will collaborate to improve student achievement by:

1. Setting SMART goals to monitor student learning (follow data team process)
2. Planning and collaborating on instruction, sharing best practices and strategies.
3. Developing common formative assessments to measure student learning (using available technology)
4. Designing appropriate interventions within and beyond the school day for at-risk students.
5. Participating in professional development opportunities.
6. Addressing any other areas pertinent to student achievement/activities.

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the schedule on Wednesday.

Professional Development, Whole-Staff Meetings, GLIT (Grade Level Interventions) or Grade Level meetings will be held one to two Mondays per month. Four Wednesdays will be set aside for Data Team meetings each month. The teachers will inform this process through the Leadership Team or Site In-Service Committee. Teacher Leads will also contribute by identifying and fulfilling professional needs to improve student achievement.