



Montebello Unified School District
and
Montebello Teachers Association



2019–2020 School Year

BANKING MINUTES

REQUEST FOR MEMORANDUM OF UNDERSTANDING

The teachers at Macy Intermediate School met on May 17, 2019 and with the concurrence of the Principal, have reached consensus on changing the average daily instructional minutes to allow time for the following:

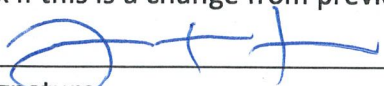
1. The Board Day has been established as 8:15am-3:30pm.
2. Reduced schedule on Mondays (1:33pm-3:00pm) as follows:

Day of Month	Meeting Type
2 Mondays per calendar month	Data Teams
1 Monday per calendar month	Staff Meetings
Remaining Mondays	Grade level meetings, Teacher Best Practices, or Professional Development

3. Teachers have agreed to modify existing contract language to allow administration to use 5 (five) hours within or outside the Board Day per MTA calendar month with the agreement that administration will utilize banked time as much as possible for Data Team meetings, staff meetings, professional development, teacher best practices, and other topics related to effective running of our school.
4. The Faculty Club also voted (2) to change block scheduling to Tuesday (1/3/5) and Thursday (2/4/6) only if the school switches to minimum days on Wednesdays. If not, it is to remain the same block scheduling days.

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the schedule on Mondays.

Check box if this is a change from previous school year.


Principal's Signature


MTA Faculty Chair's Signature

Date _____

Date _____

Extension _____

Extension _____

