



# CONTACT

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## Applications for MOU Are Due April 29!

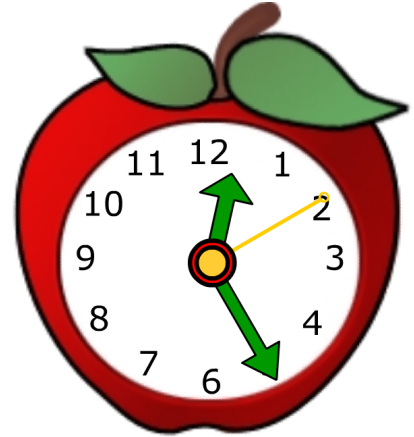
The District and the Association have developed a joint memorandum of understanding (MOU) form for banking minutes.

### District and Association Submit One Form One Time

There is one form for both the Faculty Club Chairperson and the site Principal to complete and return to District office or the MTA Office.

*The form will be shared between the District Office and the MTA Office.*

*MOU requests are due Friday, April 29.* Forms and additional support materials are available at [montebelloteachers.org](http://montebelloteachers.org). The Instructional Division at District Office is also available to answer questions.



## Bell Schedules Are Changing Throughout the State

Education Code 46148 mandates that effective July 1, 2022 middle schools may not start instruction before 8 a.m. and high school may not start instruction before 8:30 a.m. (zero period is excluded).

Due to District wide transportation needs, all schools may be effected. Elementary schools may have earlier start times to allow for the later starts for older students. Middle and high schools may begin later than 8 a.m. and 8:30 a.m., respectively, due to bus schedules.

## Are You Considering Changing Sites?

Voluntary Transfers - The deadline for voluntary transfers is **Friday, April 15**. Those wishing to volunteer to transfer from one site to another must submit an application to the Human Resources Department. The revised form allows Bargaining Unit members to include preferences other than three priority schools. For example one can write, "any elementary school", "any site south of 5 Fwy", or other pertinent preferences.

Assignments—Whenever possible, reassignments from one position to another at the same site are announced no later than **Monday, May 16**.

Involuntary Transfers - The District retains the responsibility to determine program needs and to establish the necessary staffing to implement the educational program. Primary consideration for voluntary transfers includes: credentialing requirements, experience in teaching specific subject areas, and teacher in-District seniority. Those Bargaining Unit members that are involuntarily transferred because the current position is eliminated by the District have priority status over those who seek voluntary transfers.