



CONTACT

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Let's Talk About a few Rights and Responsibilities for Teachers

1. Teachers Have the Right to Suspend Students from Class

Education Code 48910 states that a teacher may suspend any pupil from the teacher's class, for any of the acts enumerated in Section 48900, for the day of the suspension and the day following. The teacher shall immediately report the suspension to the principal of the school and send the pupil to the principal or the principal's designee for appropriate action. If that action requires the continued presence of the pupil at the school site, the pupil shall be under appropriate supervision, as defined in policies and related regulations adopted by the governing board of the school district. As soon as possible, the teacher shall ask the parent or guardian of the pupil to attend a parent-teacher conference regarding the suspension. Whenever practicable, a school counselor or a school psychologist shall attend the conference. A school administrator shall attend the conference if the teacher or the parent or guardian so requests.

The pupil shall not be returned to the class from which he or she was suspended, during the period of the suspension, without the concurrence of the teacher of the class and the principal.

A pupil suspended from a class shall not be placed in another regular class during the period of suspension. However, if the pupil is assigned to more than one class per day this subdivision shall apply only to other regular classes scheduled at the same time as the class from which the pupil was suspended.

A teacher may also refer a pupil, for any of the acts enumerated in Section 48900, to the principal or the principal's designee for consideration of a suspension from the school. Suspension from the school is determined by the administration.

2. Teachers Are Protected from Walk-In Parent Conferences

All parent conferences must be scheduled in advance. No parent should appear at a teacher's door and demand a parent conference then and there. If a parent comes to your classroom for an immediate parent conference, send the parent to the office or contact the office. If an administrator brings a parent to your classroom for an immediate parent conference contact a Building Rep as soon as possible.

All parental requests for parent conferences shall be honored (K-12). When a conference which is not regularly scheduled is requested by a site administrator, the Bargaining Unit member shall be notified a minimum of one (1) day in advance except in those situations when a delay in the conference will result in great personal hardship to the student and/or parent/guardian. In such cases the site administrator or the administrative designee shall notify the Bargaining Unit member with respect to the reasons for the conference. These emergency requests shall be honored within the Board Day without interrupting instruction unless the Bargaining Unit member has a prior commitment to a District related responsibility or is unable to meet due to illness. (Article IV. Section J.6)

3. Teachers Select and Supervise Classroom Volunteers

Teachers often request parent volunteers in their classrooms. It is the decision of the teacher whether or not parent volunteers fit the instructional program. Additionally, teachers decide how and when to utilize volunteer requests. Education Code 51101 states that parents may:

*...volunteer their time and resources for the improvement of school facilities and school programs under the supervision of district employees, including, but not limited to, **providing assistance in the classroom with the approval, and under the direct supervision, of the teacher.** Although volunteer parents may assist with instruction, primary instructional responsibility shall remain with the teacher.*

Personal Property At School?

Your Contract provides for reimbursement of personal equipment at school under the following conditions:

- The maximum claim is \$250
- The employee completed the District Personal Equipment Authorization Form.

Ask your site secretary for the form. Complete it for every personal computer, tablet, CD player, and other equipment you have brought from home. For more information See Article XVII Safety, Security, and General Working Conditions Section F.2.b



2016-2017 GLBT Safety in School Grant and Scholarship Program In Honor of Guy DeRosa



PURPOSE OF PROGRAM

The California Teachers Association (CTA) GLBT Safety in Schools Grant and Scholarship Program in honor of Guy DeRosa was created to promote human and civil rights by making our public schools safe for lesbian, gay, bisexual, transgender and questioning/queer persons.

The program was renamed in 2009 in the memory of CTA member and educator Guy DeRosa. Guy was a lifelong advocate for civil and human rights and LGBTQ+ issues.

SCHOLARSHIPS UP TO \$2500

The scholarship program will support self-identified LGBTQ+ members enrolled in a teacher/counseling credential or graduate program who are pursuing a career in public education and who understands the importance of LGBTQ educators as role models in our public schools. Applications are expected to address any experiences and/or personal philosophy, the benefits the LGBTQ+ public school community.

GRANTS UP TO \$2500

The grant program will support projects and presentations that promote understanding and respect for LGBTQ+ persons. Grants are to be used directly with students.

- CTA members can submit LGBTQ+ projects and presentations for public school students and/or employees.
- Special consideration will be given to projects that recognize, promote, and celebrate ethnic diversity among LGBTQ+ youth.
- Projects may include the establishment or development of a Gay Straight Alliance (GSA).

DEADLINE FOR SUBMISSION IS DECEMBER 16

Applications for grants and scholarships must be received by 11:59 p.m. Friday, December 16, 2016.

TO APPLY ONLINE GO TO: WWW.CTA.ORG/SCHOLARSHIPS