

## What Are My Contractual Rights Concerning Parent Conferences?

Bargaining Unit members are encouraged to conference with parents or guardians of their students regarding individual progress during the school year. Article IV. Hours and Assignments Section J outlines the requirements for parents conferences.

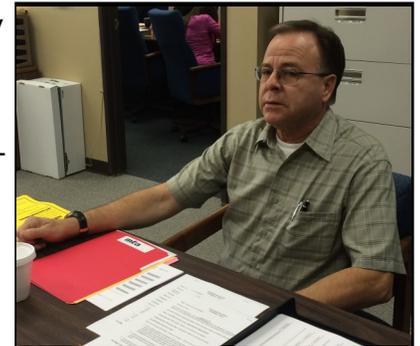
To meet the needs of parent conferences, the instructional day must be reduced by no less than 650 minutes in K-5 settings and 560 minutes in 6-8 settings. Bargaining Unit members will provide the site administrator with reports on the conferences scheduled and conferences held. Each Bargaining Unit member is required to attend four evening meetings each year. The meetings may not begin before 5 p.m. nor end after 8 p.m. A site administrator may require a Bargaining Unit member to attend evening conferences as one of the evening meetings.

**Head Start** - Bargaining Unit members will conduct home visits and inform the administrator of the date, time, and location of home visits. And administrator shall be available during these home visits for immediate telephone contact.

**K-3 Settings** - Bargaining Unit member shall schedule and attempt to conference with parents/guardians of all students who are assigned to their classrooms during fall conferences. During the second conference period Bargaining Unit members shall schedule and attempt to conference with parents/guardians of students with whom they have not contacted since the fall conferences and whose academic or behavioral progress may require intervention.

**4-8 Settings** - Bargaining Unit member shall schedule and attempt to conference with a minimum of 30 parents or guardians of students assigned to their classrooms during the fall conference period. During the second conference period, Bargaining Unit members shall schedule and attempt to conference parent/guardians of students whose progress they deem at risk with whom they have not had contact since the fall.

**9-12 Settings** - Through instructional technology, Bargaining Unit members will generate communications to parents/guardians regarding students who receive a grade of "D" or lower or who are in danger of failing at the end of the grading period.



Political Action Chairperson Jaime Quintero (FPA) checks in phone bankers for the Board of Education Election November 3.

## Class Size Stipend Forms Are Due at End of Semester

Bargaining Unit members are eligible for class size stipends when they have carried additional students for more than 50 percent of the semester. The first semester ends **Friday, January 29**. A Bargaining Unit member who began the semester with additional students would have carried the students for more than half the semester **Wednesday, October 28** or later. The forms are due prior to the end of the semester and available at Montebelloteachers.org under "forms". If you need assistance, you can call extension 7927.

The District shall attempt to maintain reasonable class size in each special education setting. If at any time a special education classroom teacher believes the class size is excessive, a meeting with the Superintendent or designee may be requested. All requests shall be honored. The Superintendent or designee shall respond within ten days and meet as soon as possible. The Bargaining Unit member shall be entitled to Association representation in the meeting.

Stipends for Students Overage				
Grades	# of Students Over	Day/Period	Average	Payment
TK-5	1.0-3.0	day	no	\$300
TK-5	more than 3.0	day	no	\$500
6-8	1.0-3.0	period	no	\$300
6-8	more than 3.0	period	no	\$500
6-8	1.0 or more	1/3 of day	no	\$300
9-12	1.0-3.0	period	no more than 1 over average	\$300
9-12	more than 3.0	period	no more than 1 over average	\$500
9-12	1.0 or more	day	more than 1 class over the average	\$300

Over, please...