



Contact

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Planning for Next Year...

Review the Committees that Are Required by Contract

Staff Inservice Committee

Each site must have a staff elected Inservice Committee. Staff Inservice Committee shall advise and be consulted prior to all site inservice/staff development activities and the selection of all staff development days which are not specified in the Contract.

Site Safety Committee

The Principal of each site must convene the Site Safety Committee by **September 30**. Each Site Safety Committee shall include the principal or designee, Faculty Club Chairperson or designee, parent, and classified employee. Each Site Safety Committee shall submit its report annually to the District Comprehensive School Safety Committee by **November 1**. The District Committee shall review the report no later than February 1. The site can request an inspection which will be completed no later than March 30.

Consider Advancing on the Salary Schedule

October 1 is the deadline to file a request for a change in your salary schedule classification (move columns based on additional units). The paperwork must be received by the deadline to be implemented (retroactively: August 1 for those paid with 12 checks and September 1 for those paid with 11 checks). Coursework must be completed by October 1 in order to qualify for advancement. **Don't wait for transcripts in order to apply for the change in classification. The request paperwork must be completed on time in order to comply with Contract language.** The next opportunity for advancement on the salary schedule will be **December 31**.

Law Gives Teachers the Final Word on Students' Grades

The California Education Code protects teachers' rights to grade students. When grades are given for any course of instruction taught in a school district, the grade given to each pupil shall be the grade determined by the teacher of the course and the determination of the pupils grade by the teacher, in the absence of clerical or mechanical mistake, fraud, bad faith, or incompetence, shall be final.

§ 49066: if a parent, student, or administrator challenges a grade the teacher has the right to defend the grade. An Association representative should always be present at such a challenge.

Teachers Are Responsible for Failure Notices

Classroom teachers are directly responsible for notifying parents of possible failing grades. Whenever it becomes evident to a teacher that a student is in danger of failing a course (D or F grade), the teacher must arrange a conference with the student's parent/guardian or send the parent/guardian a written report (failure notice). In all cases the notification must come prior to the assignment of the grade.

The teacher's responsibility for failure notices is stated in California Education Code 49067 and Montebello Unified School District Administrative Regulation 5121 (a).



Social Committee Chairperson Robin Ponce Edgington (BAE) enjoys a moment with 2005 retiree Frank van der Baan at the Retirement Dinner Friday, May 29. Robin was responsible for the design and execution of the decorations for the event which honored 19 members.

