



Robin Ponce Edgington (BAE) was awarded the CTA Southeastern Service Center WHO Award Wednesday, June 1 at a banquet at the Cerritos Sheraton. MTA President Margie Granado attended the banquet, along with friends, colleagues, and family.

*Congratulations Robin!*

## Revenue and Expense

### Open Hearing Is Tuesday

The Revenue and Expense Open Hearing is scheduled for Tuesday, June 14. The hearing will be held at La Merced Intermediate beginning at 3:30 p.m.

All members are invited to come and ask questions regarding the District's budget and spending practices.

The members of the Revenue and Expense open hearing will be led by Vice President Dianne Garcia-Stevens (LMI).

### Call for Presenters

Are you a stimulating presenter with a topic that fits into an Equity and Human Rights category? CTA is looking for presenters for the 2006 Equity and Human Rights Conference March 5-6. Contact the MTA office for more information.

## When Am I Required To Be On Campus?

The Board Day for each site is 7 hours and 15 minutes. Within the confines of the Board Day, the remaining minutes beyond instructional minutes, are interpreted as preparation time. The time within the Board Day and outside of instructional minutes is called the *Professional Day*. (Article IV. Section F.1.)

K-12 teachers are required to be on the school site 7 minutes prior to the start of their first class. All other preparation time need not occur at the school site providing the site administrator (or designee) has not scheduled a meeting. ***This includes short days at sites where site specific waivers have been authorized for banking minutes.***

### Also of note

Teachers may be required to be in meetings no more than 2 hours within the Board Day and 3 hours outside the Board Day per school month. Meetings outside the Board Day require one week written notice from the administrator. ***The contract language will be amended regarding meeting hours beginning in the 2006-2007 school year.***

Friday afternoons or afternoons of the day prior to a holiday, recess, or the day of a required evening meeting are to be kept free from professional meetings in the district. (Article IV. Section G.1.)

A minimum of 30 minutes duty-free lunch shall be provided each day including rainy days. (Article IV. Section H).

## Be Informed Regarding Salary Schedule Advancement

Information regarding placement on the salary schedule is available through the Human Resources Office. Information regarding professional development units and district salary credits is available through the Instructional division.

The deadline to file a request for a change in the salary schedule classification with the Personnel Office is:

### Traditional Calendar

**Opening of School and/or January 31**

**YRE**

**June 30 and/or December 31**

*See the reverse side of this Contact for more information.*