



Phyllis Butland Wins WHO Award

Adult Education Director Phyllis Butland was awarded the CTA South-eastern Service Center Council WHO (We Honor Ours) Award. She is serving her fourth year on the Executive Committee and is well known for her lobbying efforts on behalf of Adult Education. Phyllis will be honored at a banquet at the Cerritos Sheraton the evening of Wednesday, June 9.

If you are interested in attending the banquet contact President Margie Granado at the MTA office.



Designate a Physician for Workers' Compensation

In order to ensure that you will be eligible to be treated by your personal physician during a workers' compensation, employees may complete the *Designate a Physician* form. The *Emergency Information Card* is not the *Designate a Physician* form and cannot be substituted for the appropriate form. Without the completed form received by Risk Management prior to a workers' compensation claim, the District will require you to receive medical treatment from a District selected physician.

The *Designate a Physician* form is available through Risk Management (extension 7919) or your site secretary. The form will remain current with Risk Management for the duration of your employment with the District. Should you want to change your designated physician contact Risk Management.



Consider the Possibilities · Apply for a Sabbatical

If you have 7 years of consecutive service in the District, you are eligible for a sabbatical. Applications will be considered for the purpose of travel, projects, and/or study which will benefit the schools and pupils of the District. Sabbatical may be for one or two semesters.

Applications are available from Human Resources at the District Office. Applications must be received no later than 4:30 p.m. Thursday, January 15.

For more information regarding sabbatical leaves see Article XVI. Section G. (page 39-40) of the Contract.

Enjoy Thanksgiving
Break
November 27-28

The MTA office will be closed
at 4 p.m.
Wednesday, November 26 and
will reopen
Monday, December 1
at 9 a.m.

