

MEMORANDUM OF UNDERSTANDING

Between the

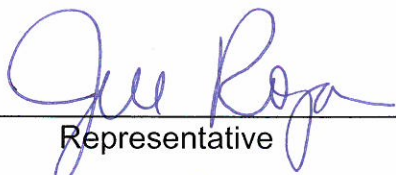
MONTEBELLO UNIFIED SCHOOL DISTRICT

And

MONTEBELLO TEACHERS ASSOCIATION

Suva Intermediate School may modify and/or alter the instruction minutes required per day in the contract between the Montebello Teachers Association and the Montebello Unified School District for the 2014/2015 school year. The modification shall be within the total instructional minutes (Article IV, Section F) of the Montebello Teachers Association – Montebello Unified School District Agreement on a weekly basis according to the attached bell schedule.

Montebello Unified School District




Representative

8/28/14

Date

Montebello Teachers Association



Representative

8/27/14

Date



Montebello Unified School District
and the
Montebello Teachers Association



2014-15 School Year

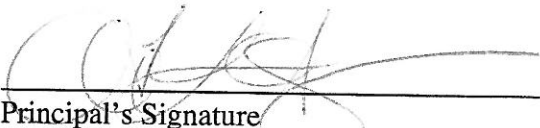
BANKING MINUTES

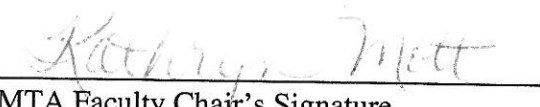
REQUEST FOR MEMORANDUM OF UNDERSTANDING

The teachers at Suva Intermediate School met on Monday, March 31, 2014 and with the concurrence of the principal, have reached consensus on changing the average daily instructional minutes to allow time for the following:

See attached paper.

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the schedule on Mondays (Name the day of week).


Principal's Signature


MTA Faculty Chair's Signature

Date: 4/30/14

Date: 4/30/14

Extension: 7820

Extension: 6251

*~~Regular day and minimum day bell schedules **must** be attached~~*

For more information contact the Deputy Superintendent at Extension 7922
or the Executive Director of MTA at 323-722-5005

Email to Deputy Superintendent's Office: Eileen Barton

(If you email, there is no need to fax or send in mail. Please send once to MUSD and once to MTA)

Copy to: MTA Executive Director, Kathy Schlotz MTA Office 323-722-5005 Fax 323-722-5043

Due Date: Friday, April 25, 2014

Memorandum of Understanding

Banking of Minutes

Suva Intermediate School

2014-2015

Proposal

Suva Intermediate School will bank minutes to hold minimum days for the purpose of professional development for the 2014-2015 school year.

Our daily schedule for the 2014-2015 school year will be:

- Mondays: 8:45 a.m. – 1:40 p.m.
- Tuesday – Friday: 8:45 a.m. – 3:00 p.m.

Minimum Days

1. The minimum days will be used for the following purposes:

a. Staff Meetings: to conduct general school business and disseminate information. These meetings may last until 3:45 p.m. (Usually the first Monday of the month.)

b. Curriculum Development Meetings: may include but are not limited to the following:

- Data Teams/Data Analysis
- Grade Level Meetings
- Common Core State Standards and Testing
- Content Area Collaboration
- P.I. Status: Alternative Governance Plan Implementation
- QEIA Implementation
- Committee Meetings and Reports
- Teacher Presentations
- Professional Development Institute Follow-ups

These meetings may last until 3:00 p.m.

c. Individual Research Day (4 days): A total of four individual research days will be allocated for the 2014-2015 school year. All Individual Research Days will be held on the week report cards are due. Assistance will be available in the computer lab for report card support.