

**MEMORANDUM OF UNDERSTANDING**

**Between the**

**MONTEBELLO UNIFIED SCHOOL DISTRICT**

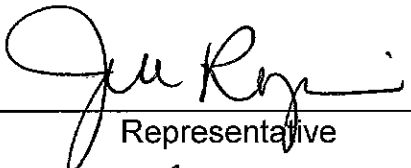
**And**

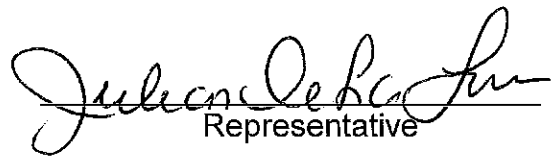
**MONTEBELLO TEACHERS ASSOCIATION**

Garfield Elementary School may modify and/or alter the instruction minutes required per day in the contract between the Montebello Teachers Association and the Montebello Unified School District for the 2012/2013 school year. The modification shall be within the total instructional minutes (Article IV, Section F) of the Montebello Teachers Association – Montebello Unified School District Agreement on a weekly basis according to the attached bell schedule.

**Montebello Unified School District**

**Montebello Teachers Association**

  
\_\_\_\_\_  
Representative  
  
8/16/12  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Representative  
  
8-20-12  
\_\_\_\_\_  
Date

Garfield Elementary School  
MOU 2012-2013

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The teachers at Garfield Elementary school met on 5/1/12 and with the concurrence of the principal, have reached consensus on changing the average daily instructional minutes to allow time for the following:

As Professional Learning Communities/Data-Teams GAE teachers will collaborate to improve student achievement by:

1. Setting SMART goals to monitor student learning (follow data teams process)
2. Planning and collaborating on instruction,
3. Developing common assessments to measure student learning (using available technology),
4. Designing appropriate interventions within and beyond the school day for at-risk students,
5. Participating in professional development opportunities and,
6. Addressing any other areas pertinent to student achievement/activities.

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the schedule on Wednesday.

1 Wednesday per month will be dedicated to PLC/Whole-Staff meetings and 3 Wednesdays will be set aside for grade level-data teams/family meetings. Both sets of meetings will serve the purposes outlined above.

One to two Mondays as needed will be used to further our professional development. The teachers through the Site Leadership Team will inform this process. Teacher Leads will also contribute by identifying and fulfilling professional needs to improve student achievement.

Doliana Hernandez, MTA REP

Carlota Arevalo, Principal