

MEMORANDUM OF UNDERSTANDING

Between the

MONTEBELLO UNIFIED SCHOOL DISTRICT

And

MONTEBELLO TEACHERS ASSOCIATION

Montebello Intermediate School may modify and/or alter the instruction minutes required per day in the contract between the Montebello Teachers Association and the Montebello Unified School District for the 2011/2012 school year. The modification shall be within the total instructional minutes (Article IV, Section F) of the Montebello Teachers Association – Montebello Unified School District Agreement on a weekly basis according to the attached bell schedule.

Montebello Unified School District

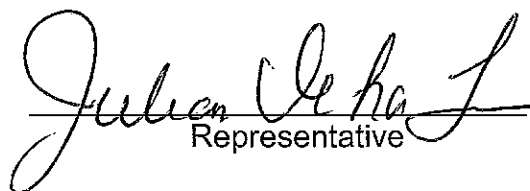


Representative

AUG 31 2011

Date

Montebello Teachers Association



Representative

AUG 31 2011

Date



Montebello Unified School District
and the
Montebello Teachers Association

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mta

INDEPENDENT
LOCAL DIVISION

2011-12 School Year

BANKING MINUTES

REQUEST FOR MEMORANDUM OF UNDERSTANDING

The teachers at Montebello Intermediate School School met on April 7, 2011 and with the concurrence of the principal, have reached consensus on changing the average daily instructional minutes to allow time for the following:

Planning time on Mondays with a maximum of two Mondays dedicated to the Principal for one Data Analysis Meeting and one Cycle of Effective Instruction/Department Meeting. Planning days for Bargaining Members begin from August 2011 through June, 2012.

The Administrator will provide agenda prior to each meeting. The dates specifically dedicated to Administration for meetings are to be determined.

In order to create this time, the staff has agreed to add minutes to four days a week and reduce the schedule on Monday (Name the day of week).

Mrs. Donnelly
Principal's Signature

[Signature]
MTA Faculty Chair's Signature

Date: 4/27/11

Date: 4/27/11

Extension: 3171

Extension: 3172

~~Please attach proposed bell schedules including banked day bells schedule.~~

**Original to: Arthur P. Revueltas, District Office, ET-1 (Extension 7922)
Copy to: MTA Executive Director, Kathy Schlotz at MTA Office (323-722-5005)**

Due Date: Friday, April 29, 2011



5 Restored Furlough Days
 x320 Minutes Regular Day
 1,600

MONTEBELLO UNIFIED \$ +53,523 Intermediate
 Instructional Service 54,123 Total Minutes 2011-12
2011-12 Intermediate School Schedule
 Instructional Minutes

AUG - 1 2011

School: MOI

Principal Signature: Mason D. O'Neill

| REGULAR DAILY SCHEDULE | # of Classes | Start Time | Dismissal Time | Passing Time (Include) | Nutrition Minutes (Exclude) | Lunch Minutes (Exclude) | Total Instructional Minutes |
|------------------------|--------------|------------|----------------|------------------------|-----------------------------|-------------------------|-----------------------------|
| 6 th | 6 | 7:50 | 2:00 | 10 | 15 | 30 | 325 |
| 7 th | 6 | 7:50 | 2:00 | 25 | 15 | 30 | 325 |
| 8 th | 6 | 7:50 | 2:00 | 25 | 15 | 30 | 325 |

The number of days (out of 175 students days) that this schedule will be in force: $\frac{136}{\text{Days}} \times \frac{325}{\text{Minutes}} = \frac{44,200}{\text{Total Regular Day Minutes}}$ ✓

ALTERNATE SCHEDULE:

Every school day must be at least 240 minutes in length

Bank Minutes Weekly: NO YES Planning/Inservice Day: Monday

Indicate the number of shorter days you have scheduled for inservice/planning: _____

Is the schedule the same as on a Minimum Day? NO YES

If No, what are the minutes of instruction, excluding lunch and recess: _____

| MINIMUM DAYS SCHEDULE | # of Classes | Start Time | Dismissal Time | Passing Time (Include) | Nutrition Minutes (Exclude) | Lunch Minutes (Exclude) | Total Instructional Minutes |
|-----------------------|--------------|------------|----------------|------------------------|-----------------------------|-------------------------|-----------------------------|
| 6 th | 6 | 7:50 | 12:35 | 10 | 15 | 30 | 239 240 |
| 7 th | 6 | 7:50 | 12:35 | 25 | 15 | 30 | 239 240 |
| 8 th | 6 | 7:50 | 12:35 | 25 | 15 | 30 | 239 240 |

The number of days (out of 175 students days) that this schedule will be in force: $\frac{39}{\text{Days}} \times \frac{240}{\text{Minutes}} = \frac{9360}{\text{Total Regular Day Minutes}}$

OK

| | |
|------------------------------------|---|
| Total Instructional Minutes | |
| 44,200 | Total Minutes Regular Daily Schedule |
| + 9,360 | Total Minutes Minimum Days Schedule |
| <u>53,560</u> | Total Annual Instructional Minutes |
| + 1,600 | 6-8 minimum=53,523* MAI minimum=59,869* |
| 55,160 | |

Rev. 4/14/11 *correction total minimum minutes



MONTEBELLO UNIFIED SCHOOL DISTRICT
Instructional Services Division

REGULAR & ALTERNATE BELL SCHEDULES 2011-12

SCHOOL MOI Principal Signature

A. Staff Development Days (to be set after calendar is scheduled)

Day #1 Activity
Day #2 Activity
Day #3 Activity

B. Regular Schedule (Attach copy of Bell Schedule)

Start of 1st Period 7:50 Number of Minutes in Each Period 50
End of Last Period 2:00 Number of minutes in Passing Periods 25
Number of Minutes for Nutrition 15 Number of minutes for Lunch 30

C. Minimum / Reduced time days (Attach copy of Bell Schedule)

Dates Nov 15 to Nov 18 Activity Conferences
Dates March 13 to March 16 Activity Conferences
Dates Mondays Activity Data and planning

D. BANKING MINUTES

No

Yes Mondays

(Attach Schedule - Indicate the Day of the Week)

ATTACH COPIES OF ALL BELL SCHEDULES PLANNED FOR USE IN 2011-12

APPROVED DATE APPROVED