



Contact

Montebello Teachers Association/California Teachers Association/National Education Association • 918 W Whittier Blvd Montebello 90640 • (323) 722-5005 • montebelloteachers.org

I Was Just Told By My Principal I Need An MTA Rep

Now What Do I Do? Who Do I Call?

Administrators are required to notice Bargaining Unit members of their right to have a representative present prior to any meeting called for the purpose of disciplining a Bargaining Unit member. (Article XXII. Employee Discipline Section C. page 57)

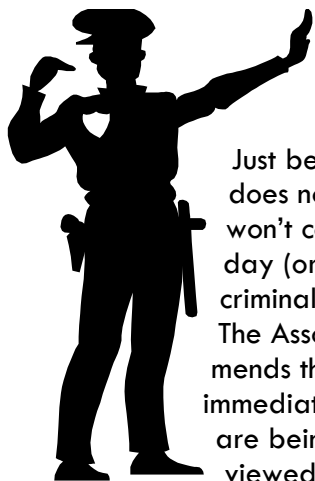
The selection of the Association Representative is at the sole discretion of the affected Bargaining Unit members.

Official Association representatives include

- Building Reps at the Site
- Executive Committee Members
- MTA Executive Director

Building Reps are elected at the site at the ratio of 1 Building Rep to 10 members. Part of the purpose of having many members at the site so Bargaining Unit members can choose the best possible representative for the situation.

If you have a confidential question, always feel free to call the MTA office.



The Police Came and Wanted To Talk To Me!

Just because you are not guilty, does not mean that the police won't come and talk to you one day (or that there will not be criminal allegations against you). The Association highly recommends that you call the MTA office immediately if you are being interviewed by law

enforcement regarding any potential criminal activity. The Association retains attorneys who specialize in laws pertaining to educators. **Always contact the MTA office prior to speaking to law enforcement.**

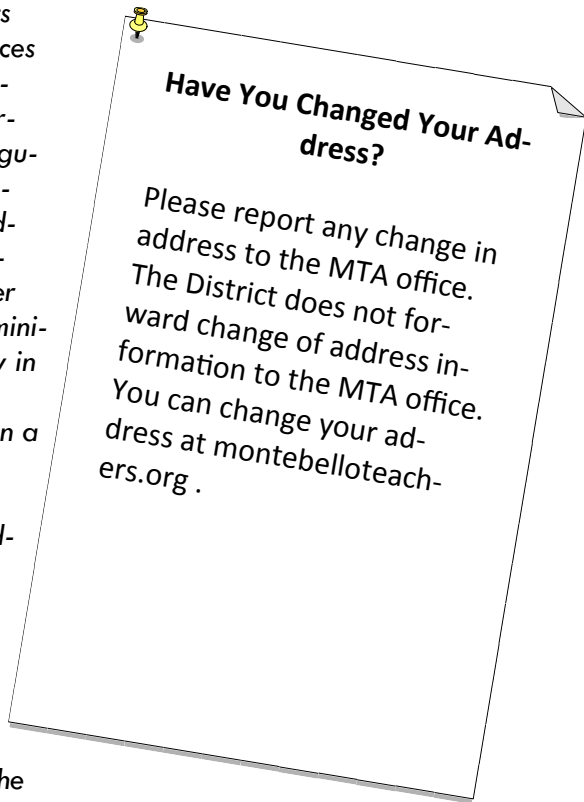
Teachers Are Protected from Walk-In Parent Conferences

All parent conferences must be scheduled in advance. No parent should appear at a teacher's door and demand a parent conference then and there.

All parental requests for parent conferences shall be honored (K-12). When a conference which is not regularly scheduled is requested by a site administrator, the Bargaining Unit member shall be notified a minimum of one (1) day in advance except in those situations when a delay in the conference will result in great personal hardship to the student and/or parent/guardian. In such cases the site administrator or the administrative designee shall notify the

Bargaining Unit member with respect to the reasons for the conference. These emergency requests shall be honored within the Board Day without interrupting instruction unless the Bargaining Unit member has a prior commitment to a District related responsibility or is unable to meet due to illness. (Article IV. Section 6 page 6)

If a parent comes to your classroom for an immediate parent conference, send the parent to the office or contact the office. If an administrator brings a parent to your classroom for an immediate parent conference contact a



Celebrate

