



# CONTACT

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## Second Semester Distance Learning MOU Sent to Ballot this Week

The District and the Association signed the Second Semester Distance Learning Memorandum of Understanding ([MOU](#)) Wednesday afternoon. Two informational meetings will held **Monday, November 30: 2:30-4:00 p.m. and 4:30-6:00 p.m.** via WebEx. *The presentations will be the same at each meeting.* Select the meeting that fits your schedule best. Email [MTA@MontebelloTeachers.org](mailto:MTA@MontebelloTeachers.org) if you did not receive a WebEx invitation in your personal email for each meeting.

Ballots will be distributed Monday, November 30 via your personal email and are due **Thursday, December 3 at 4 p.m.** Email [MontebelloTeachers.org](http://MontebelloTeachers.org) if you do not receive a ballot.

### New MOU Is Substantially Similar to First Semester

- Distance learning continues through the end of the second semester.
- Bargaining Unit members are not required to be in school buildings.
- Bargaining Unit members may work from school including Evening Conferences & Open House (when schools are open.)
- Friday schedules continue as modified first semester.
- Combined Daily Participation and Weekly Engagement Logs are required.

#### Significant Changes in

### Second Semester DL MOU

- Teacher required to contact family 3 times when student is absent 60 percent of the week prior to referral to tier 2.
- Confirms document cameras will be available upon request.
- Allows the District to close schools on Mondays and Fridays (or substitute days upon request by principal and Faculty Club Chairperson.) When schools are open, they will remain open for the Board Day.
- Permits schools to switch schedules for second semester.
- Clarifies District and Bargaining Unit member responsibilities in reported COVID-19 exposure.
- Allows Bargaining Unit members to volunteer for in-person special education assessments.

#### **Process In Place to Change Schedule**

High Schools may switch from traditional schedules ([see DL MOU Appendix F](#)) to block schedules ([see DL MOU Appendix K](#)). Intermediate Schools may also switch to another school's schedule ([see DL MOU Appendices F, G, H, I, & J](#)). The Faculty Club Chairperson will lead the consideration of a change of schedule.

- A secret ballot election will be conducted by the Faculty Club Chairperson (with assistance from MTA if desired.)
- 60 percent approval is required to change schedules.
- The principal must agree.

#### **Sites May Request Change in Closure Days**

The DL MOU allows the District to close a school (with prior notice) Mondays and Fridays. If District announces a closure, and the faculty prefers a day other than Monday and/or Friday, a request to switch days may be made to the District Office.