

mta CONTACT

Montebello Teachers Association/California Teachers Association/National Education Association • 918 W Whittier Blvd Montebello 90640 • (323) 722-5005 • montebelloteachers.org

Refresher Course

Study Notes for Sick Leave 101

Bargaining Unit members receive 12 days of sick leave the first day of the school year. (Adult Education Bargaining Unit members receive 1 hour sick leave for each 17 hours of pay expected to be received by June 30.)

Personal Necessity Leave Comes Out of Current Sick Leave

Up to 9 days of current sick leave may be used for personal necessity leave. Submit the District form with one of the following reasons. The reasons for personal necessity leave are:

1. witness, defendant, litigant or official government order
2. attendance at funeral
3. obligation required by leadership position or membership in professional organization
4. attendance required to conform with legal procedure or resolve threats to one's personal assets
5. observance of nationally recognized religious holiday
6. post-natal child care leave within 15 days of birth of child

Personal necessity leave in excess of 9 days is allowed for the death, accident, or illness of a member of the immediate family.

Personal Business Leave Comes Out of Personal Necessity Leave Which Comes Out of Current Sick Leave

Up to 3 of 9 personal necessity days can be used for personal business leave. Make request by 9 a.m. 2 days in advance of leave (except in emergency).

Complete District Leave Request form. Write the reason for leave "Article XVI, Section J.a.a.7." No other information is required.

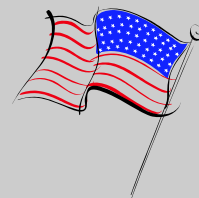
Denial or approval of the request must be given to the member by noon following the day of the request.

Volunteers Staff Phone Banks

Ed Guzman (MOI) serves as captain at the MTA phone banks. Members and friends have made calls from the MTA office. The phone banks will remain open through Election Day, November 6. The message is **Yes - Proposition 30 & No - Proposition 32**



Voter Registration Deadline Is Monday, Oct. 22



You can register to vote online at LAVote.net. You can also:

- View Your Sample Ballot
- Find Your polling place
- Download a map to the polls

The polls are open from 7 a.m. to 8 p.m. Tuesday, November 6.

Venn Diagram Depicting Use of Current Sick Leave



Do you have Personal Property At School?

The Contract provides for reimbursement for personal equipment at school under the following conditions:

- The maximum claim is \$250
- The employee completed the District Personal Equipment Authorization Form.

Ask your site secretary for the form. Complete it for every personal computer, VCR, CD player, and other equipment you have brought from home. For more information See Article XVII Safety, Security, and General Working Conditions Section F.2.b

Thank you Dedicated Phone Bankers!

Name	Site	Calls
Lu P. Cruz	JGE	102
Hank Klein	Substitute	99
Barbara Chavira	MAI	63
Maria Balderas	SUE	62
Joe Kelly	MAI	52
Armando Gonzalez	MHS	50
Julie Cortez	MAI	49
Mireya Murillo	MAI	40
Laura Cano	FRE	40
Kyra Uchyama	SHS	39
Lorie Autenreith	MAI	34
Michelle Duenas	MAI	33
Victoria Landeros-Lopez	FRE	32
Kim Lazano	MAI	32
Randy Lopez	FRE	28
Valerie T. Diaz	MAI	26
Marco Guillen	Counselor	26
Suzette Clark	MAI	24
Eric Cuadra	MAI	23
Christopher Low	Counselor	23
Christine Pardo	MHS	23
Ana Maria Rodriguez	MAI	21
Hilda Martinez	MHS	20
Rose Avanesian	FRE	20
Anna Chiang	FRE	20
Gail Nance	FRE	20
Leslie Maeda	FRE	20
Erin Wong	MAI	19
Carla Tomooka	MAI	18
Lucia Reyes	Counselor	17
Jorge Torres	MAI	16
Dianne Casillas	MAI	14
Cathie Reed	JGE	14
Vincent Ruiz	FRE	14
Esther Cortes	LMI	12
Denise Quan	SHS	12
Monica Nabor	SHS	8
Diana Barrales	LMI	7
Ruth Munguia	SHS	6